

**Application for Certified Copy of Birth or Death Certificate**

<b>OFFICE USE ONLY</b>	
Cash _____	
Check # _____	
Credit/Debit _____	

*Olivia M. Fisher*

**Hall County & District Clerk  
512 Main St., Suite #8  
Memphis, TX 79245**

**Phone: 806.259.2627 Fax: 806.259.5078**

<b>OFFICE USE ONLY</b>	
Certificate No. _____	
By _____	

**PLEASE PRINT. INCLUDE A PHOTOCOPY OF YOUR VALID ID WHEN SENDING IN THE REQUEST.**

**Make check or money orders payable to: HALL COUNTY CLERK**

For any search of the files where a record is not found, the searching fee is not refundable or transferable.

Birth Certificates				Death Certificates			
Type	Cost X	# of copies=	Total	Type	Cost X	# of copies=	Total
Standard Size <input type="checkbox"/> Long form <input type="checkbox"/>	\$23			Certified Copy (1 copy)	\$21		
				Additional Copies	\$4		
<b>Total (Check or money order payable to Hall County Clerk)</b>				<b>Total (Check or money order payable to Hall County Clerk)</b>			

I wish to make a voluntary contribution of \$5.00 to promote healthy early childhood by supporting the Texas Home Visitation Program administered by the Office of Early Childhood Coordination of Health and Human Services.

**IDENTIFY BIRTH OR DEATH RECORD INFORMATION (Part I)**

<b>Full Name of Person on Record</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>
<b>Date of Birth/Death</b>	<b>Month</b>	<b>Day</b>	<b>Year</b>
<b>Place of Birth/Death</b>	<b>City or Town</b>	<b>County</b>	<b>State</b>
<b>Full Name of Parent 1</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Maiden Name/Last Name</b>
<b>Full Name of Parent 2</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Maiden Name/Last Name</b>

**APPLICANT INFORMATION (Part II)**

<b>Applicant Name</b>	<b>Telephone #</b>	<b>Email Address</b>
<b>Full Mailing Address</b>	<b>Street Address</b>	<b>City</b>
		<b>State</b>
		<b>Zip</b>
<b>Relationship to person listed above</b>	<b>Purpose for obtaining this record:</b>	
<input type="checkbox"/> I authorize mailing to the address below. I have verified that the address below will receive my order.		
<b>Name of Person Receiving Copies, if Different from Applicant</b>		
<b>Mailing Address for Copies, if Different from Applicant</b>		
<b>City</b>	<b>State</b>	<b>Zip</b>

**AFFIDAVIT OF PERSONAL KNOWLEDGE (MUST BE SIGNED IN PRESENCE OF A NOTARY PUBLIC) (Part III)**

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_ Before me on this day appeared \_\_\_\_\_ (Applicant name)  
 now residing at \_\_\_\_\_ (Address) \_\_\_\_\_ (City) \_\_\_\_\_ (State)  
 who is related to the person named on Part I as \_\_\_\_\_ (Relationship) and who on oath deposes and says that the contents of this affidavit are true and correct.

The applicant presented the following type and number of identification: \_\_\_\_\_

**Applicant Signature** \_\_\_\_\_

(Seal) Sworn to and subscribed before me, this \_\_\_\_ day of \_\_\_\_, 20\_\_\_\_.

Signature of Notary Public and Notary ID Number \_\_\_\_\_

Typed or Printed Name: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**WARNING: IT IS A FELONY TO FALSIFY INFORMATION ON THIS DOCUMENT. THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM OR FOR SIGNING A FORM WHICH CONTAINS A FALSE STATEMENT IS 2 TO 10 YEARS IMPRISONMENT AND A FINE OF UP TO \$10,000. (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195.003.)**

**MAIL THIS APPLICATION, PAYMENT AND A VALID PHOTO ID TO:**

**Hall County Clerk  
512 W. Main St., Suite 8  
Memphis, TX 79245**